

NAGPI Conference Call (Teleconference)

Wednesday, 9 April 2003, 10:30–12:30

Minutes

1. Welcome

Participants

Berny Latreille

Scot Case

Loretta Legault

John Polak

Robert Kerr

Rahumathulla Marikkar

Lorena Gomez

Chad Dobson

Luz Aída Martínez

Agusti Bordas

Jane Barr

Chantal Line Carpentier

Unable to participate

Lou Pagano

Julie Shannon

Alicia Culver

Israel Nuñez Birrueta

Diane Wood

2. **Approve agenda:** The agenda was approved

3. **Approve minutes** of last meeting (7 March 2003)

The minutes were approved. It was agreed that in the future, unless Chantal Line Carpentier receives corrections from members that need to be discussed, conference call minutes will automatically be accepted.

4. **Five Winds Report:** Status report from Chantal Line Carpentier

A polished executive summary of the report is being prepared as a background document to the Council session.

5. **Communications Strategy**

Scot Case introduced and summarized the content of the short proposal for a 'strategic meeting', prepared by Scot Case, John Polak and Julie Shannon, and sent to members via the NAGPI List Serve on 21 March. The fall of 2003 was proposed as a suitable time for the meeting and it was suggested that participants should finance their own attendance. Responding to a question from Chad Dobson about integrated governmental support for this initiative via the CEC, Chantal Line Carpentier noted the support already being given by the three governments and the efforts of NAGPI to strengthen it and to garner further support. Chantal Line Carpentier introduced Doug Wright, the CEC Program Director, who joined the conference call and who affirmed the CEC's commitment to this initiative.

Some discussion ensued about the roles and financial engagement of the governments and of models of how to achieve the best results from voluntary engagements. It was agreed that Scot Case, John Polak, and Julie Shannon would continue to work on another

round of proposals for the strategic meeting, with the goal that it build on the achievements of the first meeting in Pennsylvania and the second one at the CEC in September 2002. This item will be included on the agenda of the next conference call.

6. NAGPI Web Site: status report from Berny Latreille

Unable to discuss since the version sent was not readable. After some discussion regarding matters of time and financial investment in the site, and the potential for the site to be part of a future, independent certification body, it was agreed that during the proposed strategy meeting, a smaller steering group could be set up to discuss this issue.

7. Green Procurement Certification

John Polak presented the content of the text Ramulathulla Marikkar, Julie Shannon, Luz Aida, Scot Case and he had put together and sent to NAGPI members on Tuesday 8th April. It proposes developing certification criteria for green purchasing at three levels as well as a guide to green purchasing, which can be used as a training tool. The proposal was well received by all participants. Selling the guide and criteria was seen as a more advantageous strategy than charging for certification given the budget costs to governments. The logo would be owned by NAGPI. Scot Case and John Polak will confirm with their respective organizations the degree of support for their time to be devoted to this effort. Chantal Line offered to try to find some financial support from the CEC and also volunteered the CEC as a test subject for the guide and certification. Luz Aida offered that Mexico would be likely to agree as well, and Ramulathulla Marikkar proposed Interface as a private sector test case.

Scot Case agreed to telephone John Polak to discuss this matter further on Monday 14 April at 2:00 pm. Berny Latreille offered to devote some time to this issue during his meeting with John Polak tomorrow.

8. Green Procurement in Trade Policy: Approval of final draft.

Chad Dobson confirmed that his lawyers approved the final draft of this document.

9. June Council Meeting:

After some discussion about the suitability of the certification proposal as an action item to be highlighted as a specific item on the Council agenda, it was agreed that Chantal Line Carpentier will prepare a summary statement to put on top of the certification concept paper which will be renamed "Guide to green purchasing and check list of criteria". Agusti Bordas agreed to discuss it with his colleagues at Environment Canada to explore whether this item could appear on the June Council meeting agenda. Chantal Line Carpentier will of course include a statement of NAGPI's progress to date in the Executive Director Progress Report for the Council.

CEC review of its own procurement policy and auditing of its office:

As already agreed, the CEC has offered to be a 'guinea pig' for green purchasing certification

10. Other Business: Life Cycle Costing and the Calculator Tool issues will be on the next meeting's agenda

11. Next meeting

The next conference call will take place on Thursday, 8 May at 2:00 pm.

The meeting adjourned at 11:47 am.